

**Perry Township Board of Trustees**

**Special Meeting Session**

**October 22, 2024, 5:00 p.m.**

**Call Meeting to Order**

1. Trustee Miller called the special meeting of the Perry Township Board of Trustees to order at 5:02 p.m. Trustee Nelligan participated via electronic means, but did not vote. A majority was present.

Trustee Miller went around to those present and added additions to the meeting:

~ The Public Works Director added an executive session regarding personnel under ORC 121.22 (G)(1) employment update on the mechanic

~Trustee Miller added the consideration and discussion of the V2 service agreement

~ Trustee DeChiara brought adding a discussion on Day's Lawn Care. Trustee Miller then added to the agenda ARPA billing and reallocation and Day's Lawn Care.

Discussion was had on the balance of the ARPA funds, Trustee Miller confirmed the balance spent was \$249,000.00 from the funds. The ARPA funds balance as of September 23<sup>rd</sup> is \$218,000.00. \$21,000 in expenses to approve in this meeting.

**2. McBurney Concrete**

Consider approval of the McBurney Concrete quote for the Summerdale restroom project in the amount of \$10,033.00 paid for with ARPA funds. This would include steps from the parking area to the bathroom on the east side. Does not include a handrail. Trustee Miller made a motion to approve the McBurney Concrete quote in the amount of \$10,033.00 to be paid out of the ARPA funds. Seconded by Trustee DeChiara.

ROLL CALL: Mr. Miller, yes. Mr. DeChiara, yes.

**3. Abbott Electric**

Consider approval of the Abbott Electric invoice for the Summerdale Park restroom project in the amount of \$4,580.00 paid for with ARPA funds. Trustee Miller made a motion to approve

the Abbott Electric estimate for electrical work at Summerdale Park in the amount of \$4,580.00 to be paid out of ARPA funds. Seconded by Trustee DeChiara.

ROLL CALL: Mr. Miller, yes. Mr. DeChiara, yes.

**4. Bachtel Excavating**

Consider approval of Bachtel Excavating invoice in the amount of \$5,670.00 for work performed at Summerdale Park, paid for with ARPA funds. Trustee Miller made a motion to approve the Bachtel Excavating invoice in the amount of \$5,670.00 for work performed at Summerdale Park to be paid from ARPA funds. Seconded by Trustee DeChiara.

ROLL CALL: Mr. Miller, yes. Mr. DeChiara, yes.

**5. Plymouth Knoll**

Discussion of Plymouth Knoll signs and discussion with project contractors. Public Works Director stated that he felt signs would not be enough or appropriate as it would not allow those doing work, to do what is needed. The Public Works Director suggested meeting with Ryan Homes and having an approved route established. No action was taken.

**6. V2 service agreement**

Discussion was had on the agreement and changes requested to the contract. V2 will have a transition meeting/letter with Virtual Dataworks with a map out of passwords, etc. Internal meeting then, onboarding meeting. Trustee DeChiara asked whether we would need to give notice to Virtual Dataworks and Trustee Miller said he would have to look into that but we haven't reuped with them so we are on a month-to-month basis with Virtual Dataworks. Trustee Miller made a motion to enter into a client service agreement with V2 Technology for the IT management services of the Township to include the addendum to the client service agreement. Seconded by Trustee DeChiara.

ROLL CALL: Mr. Miller, yes. Mr. DeChiara, yes.

## 7. ARPA bills reallocation

Previous ARPA expenditures out of other accounts. The transactions that they are looking to reallocate for ARPA funds are:

- 55066
- 55132
- 55344
- 55522
- 55639
- 55015 (the correct check number is 56015)

A document is needed to show a deletion from the ARPA funds over to the fund that is being reinstated. Trustee Miller made a motion to reallocate funds from ARPA funds to General funds for dollar to dollar for the six transaction numbers in total \$11,269.06. Seconded by Trustee DeChiara.

ROLL CALL: Mr. Miller, yes. Mr. DeChiara, yes.

Day's lawn care discussion was had on stopping trash pick up and PWD would have his crew go out to get necessary trash. Trustee DeChiara stated he would like ARPA funds to only go for things that are lasting and not for cutting grass. Discussion was had to cut down mowing after this week and then do the fall clean up and the Township will determine the date. Trustee Miller made a motion to open a purchase order to cover out of the General Fund not to exceed \$30,000 to cover the rest of Park maintenance expenses from Day's Lawn Care through the end of the year. Seconded by Trustee DeChiara.

ROLL CALL: Mr. Miller, yes. Mr. DeChiara, yes.

Discussion was had on AEDs at the parks. No action was taken.

Trustee Miller made a motion to enter into executive session under ORC 121.22 (G)(1) employment to include the Board, Law Director, and Public Works Director. Seconded by Trustee DeChiara.

ROLL CALL: Mr. Miller, yes. Mr. DeChiara, yes.

The Board adjourned to executive session at 6:15 p.m.

The Board returned from the executive session at 6:23 p.m.

Trustee Miller made a motion to approve Tim Corbi's paid administrative leave and reinstate him to regular employment effective 3:00 p.m. Wednesday, October 23, 2024. Seconded by Trustee DeChiara.

ROLL CALL: Mr. Miller, yes. Mr. DeChiara, yes.

**Adjournment:**

The Board adjourned at approximately 6:24 p.m.

Trustee Miller made a motion to adjourn the meeting. Seconded by Trustee DeChiara.

ROLL CALL: Mr. Miller, yes. Mr. DeChiara, yes.

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Matt Miller, President

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Craig Chessler, Fiscal Officer